

DRAFT

## DEVELOPMENT COMMITTEE

Meeting Agenda



DELAWARE CENTER FOR THE  
**INLAND BAYS**  
Research. Educate. Restore.

DATE & TIME: *THU Aug 8th, 2019 at 4PM*

LOCATION: *Center for the Inland Bays*

*39375 Inlet Road, Rehoboth Beach, DE 19971*

*Meeting called by: Mike Dunmyer, Committee Chair*

*Attendees:*

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### AGENDA ITEMS

Call to Order

Meeting Agenda Review

Approval of Previous Meeting's Minutes

Approval of Consent Agenda (see next page)

Old Business

25th Anniversary Gala

Each committee member to report on progress toward sponsorships and auction item donors -- All. (15 min)

Task Group Follow-Ups -- A. Short/All. (15 min)

New Business

Capital Campaign Consultants -- C. Bason (10 min)

Discussion and next steps.

Spring Appeal Update -- A. Short (10 min)

Report following the close of appeal.

Major Donor Development -- M. Dunmyer/A. Short (5 min)

Latest prospects and next steps.

NEXT MEETING: THURSDAY, SEPTEMBER 12TH AT 4 PM

Adjourn

*Statement of Purpose:* The Development Committee of the Delaware Center for the Inland Bays is a network of Board members, loyal donors, business and community leaders working to achieve the philanthropic goals of the Center through a collaborative effort with the Board and the Center's staff.

The Delaware Center for the Inland Bays mission is to preserve, protect and restore Delaware's Inland Bays and their watershed.

Consent Agenda

1. James Farm Master Plan Update

CIB is in the process of completing the 2019 ORPT grant for Phase 2 of the JFMP, a matching grant program offered through DNREC that assists with public park land acquisition and outdoor recreation facility development in Delaware. A. Short is completing the application with assistance from B. Collins, C. Bason, and representatives from Sussex County. CIB and Sussex County are still deliberating about the scope of work that will fall under the 2019 ORPT cycle, but decisions should be finalized following a meeting with Sussex County on August 9th. The application is due September 6th and requests \$82,250. Probability for receiving the grant is high due to the programs long-standing support of the JFMP.

2. Annual Appeal Planning

Planning for the 2019 Annual Appeal will begin in September to ensure that letters hit the mail in late October/early November. The Development Committee should begin considering any prospects that they would like to receive an appeal and anticipate the scheduling of a letter stuffing party in late October.