

## Citizens Advisory Committee

Meeting Agenda & Notes



DELAWARE CENTER FOR THE  
**INLAND BAYS**  
Research. Educate. Restore.

DATE & TIME: *THUR Nov 8, 2018 at 5-7PM*

LOCATION: *Center for the Inland Bays*

*39375 Inlet Road, Rehoboth Beach, DE 19971*

*Meeting called by: Claire Simmers, Committee Chair*

*Attendees:*

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### **AGENDA ITEMS**

**Next meeting Thursday January 17, 2019 5:00pm**

Call to order, Welcome and Introductions

Meeting agenda review and approval

Approval of minutes of September 20, 2018

CIB Announcements and Reports

CAC Announcements, Claire Simmers, CAC chair

CAC Committee Reports

A. Standing committees of CAC

1. CAC Membership and Recruiting

a. Members: CAC vice chair, chair; CAC chair; Outreach and Education Coordinator; and one CAC member

b. Responsibilities: recruiting, on-boarding, term tracking, and leadership rotation.

2. CAC Outreach and Education

a. Members: Outreach and Education Coordinator,

b. Responsibilities: outreach and education to accomplish goals of CCMP

3. CAC Issues Committees

a. CAC Climate Change Subcommittee

Members: Richard Watson, chair; Janet Strickler; Claire Simmers; Dennis Bartow; Ian Kaufman

b. CAC Buffers and Density Ordinances Subcommittee

Members:

c. CAC Ash Tracking at Burton Islands Subcommittee

Members: Claire Simmers

d. Others?

CAC Business

1. 2019 CAC meetings – Jan 17, Apr 11, Nov 07. Discussion about summer meeting – suggestion July 11.

2. Open Officer CAC positions:

a. Vice Chair - The Vice-Chair shall conduct CAC meetings in the Chair's absence and be the chair of the Membership and Recruiting Committee

b. Secretary - The Secretary shall send out meeting notices with the agenda, record minutes of all meetings of the CAC and work with the Executive Director to maintain CAC records and documents.

3. Updating of the CAC Operating Rules

Open Forum

Adjourn