



DELAWARE CENTER FOR THE
INLAND BAYS
Research. Educate. Restore.

BOARD OF DIRECTORS'

Meeting Minutes

Center for the Inland Bays
Indian River Inlet Facility
October 8, 2015 – *Approved December 18, 2015*

ATTENDANCE:

<i>Board Members Present</i>	<i>EPA Representatives</i>
Joanne Cabry (<i>Chair, House</i>)	Ed Ambrogio (<i>EPA Reg. III</i>)
Diane Hanson (<i>SCAT</i>)	Mike Hoffmann (<i>EPA Reg. III</i>)
Rob Robinson (<i>Senate</i>)	
Dr. Scott Andres (<i>STAC</i>)	<i>Center for the Inland Bays Staff</i>
David Baird (<i>Treasurer, SCD</i>)	Chris Bason
Susie Ball (<i>Secretary, CAC</i>)	Bob Collins
	Sally Boswell
<i>Board Members Absent</i>	Katie Goerger
Todd Lawson (<i>Sussex County</i>)	Jenn Jones
Sec. David Small (<i>DNREC</i>)	
Sec. Ed Kee (<i>DDA</i>)	
<i>Board Alternates Present</i>	
Frank Piorko (<i>Vice Chair</i>)	
Lauren Torres (<i>DDA</i>)	

CALL TO ORDER/WELCOME:

Chair Joanne Cabry called the meeting to order at 9:37 a.m. and led the Board in the pledge of allegiance.

MEETING AGENDA REVIEW:

J. Cabry requested any changes to the agenda and heard none; the agenda was accepted.

SECRETARY'S REPORT:

S. Ball requested any corrections to the minutes and heard none. D. Hanson motioned to approve the minutes as written and was seconded by R. Robinson. The minutes were approved.

TREASURER'S REPORT:

D. Baird indicated that the Finance Committee met on Sept 22. He directed the Board's attention to the FY2015 Board Budget Summary and asked if there were any questions. There were no questions on the FY2015 Summary.

C. Bason explained the proposed FY2016 budget amendment. D. Hanson motioned to approve the amended FY2016 budget and R. Robinson seconded. The vote was unanimous to approve.

D. Baird directed the Board's attention to the proposed Operating Reserves Policy. C. Bason explained the Policy. D. Baird indicated that the Finance Committee has recommended approval of the Policy and asked for any questions. R. Robinson asked what the reserves could be used for and C. Bason replied for emergencies, accounts for reimbursement basis grants, and to cover periods when awarded grants were not being delivered. D. Baird motioned to approve the policy and was seconded by Susie Ball. The vote passed unanimously.

D. Baird reported that the Center has completed a Systems Replacement Plan for the Center's Indian River Inlet Facility. C. Bason described the Plan and indicated that the next step is to integrate the replacement costs into the indirect costs the Center charges for grants where eligible.

COMMITTEE REPORTS:

Citizens Advisory Committee (CAC)

S. Ball reported that at the last meeting of the CAC, Stan Hales of the Barnegat Bay National Estuary Program presented on process that led to New Jersey's fertilizer law governing residential areas. She mentioned Delaware is the only state in the region to not have such a law and that the CAC has a subcommittee researching this issue. She reported that the CAC has revised its operating guidelines. She reported that the CAC's outreach committee is focusing on communities in the Love Creek area. The CAC diversity subcommittee has developed a plan to increase its diversity for Board approval.

Scientific & Technical Advisory Committee (STAC)

S. Andres reported a workshop was held July 30 on the Inland Bays Monitoring Plan which was followed up by a further discussion of the Plan at the September STAC meeting. The Plan is

being drafted and the target date for completion of the Plan by STAC is the end of the calendar year 2015. F. Piorko asked if the Plan would include fiscal considerations. S. Andres replied that the STAC has not yet discussed the finances of the effort. STAC has changed its meeting format to shorter presentations with more time for discussion.

Water Use Plan Implementation Committee

C. Bason reported that the WUPIC met last quarter and accomplished the Inland Bays Cleanup. He indicated that WUPIC had recommendations to submit to the Board under new business.

Executive Committee

J. Cabry reported that the Committee met on September 22 and that the notes from the meeting were in the Board Packet.

AGENCY REPORTS:

Sussex County

No representative was present from Sussex County to provide a report.

[NOTE: At this point in the meeting the audio recorded ceased functioning. Abbreviated minutes are furnished from this point]

Department of Natural Resources & Environmental Control

F. Piorko provided the report. The recent court decision repealing the revised Delaware Sediment & Stormwater Regulations was discussed.

Delaware Department of Agriculture

Lauren Torres provided the report.

Sussex Conservation District

D. Baird provided the report.

Sussex County Association of Towns

Diane Hanson provided the report; Chris Bason will present to SCAT at its November meeting.

Environmental Protection Agency

Ed Ambrogio provided the report.

General Assembly Updates

House & Senate

J. Cabry reported that the House and Senate passed House Bill 162 Amending the Inland Bays Watershed Enhancement Act to expand the Center's Board of Directors by up to five members.

[The Chair called for a Recess at 11:05 a.m. and the Board returned at 11:10 a.m.]

OLD BUSINESS

No Old Business.

NEW BUSINESS

Approval of CAC Operating Rules

S. Ball presented the revised CAC Operating rules. The rules had been approved by the CAC at their previous meeting and had been reviewed and forwarded by the Executive Committee to the Board with a recommendation for approval. Discussion followed on the Public Attendance and Meeting Agenda sections of the rules. Frank Piorko motioned to table a vote on the operating rules until an opportunity to suggest new language for these sections could be had. Discussion ensued without a second. Frank Piorko withdrew his motion. Susie Ball motioned to approve the operating rules as written and Scott Andres seconded the motion. The vote was taken with six in favor, Frank Piorko voting no, and Diane Hanson abstaining.

Approval of CAC Diversity Action Plan

S. Ball presented the CAC's membership diversity action plan and requested that the Board approve it. Rob Robinson motioned to approve and was seconded by David Baird; the motion passed unanimously.

CAC Recommendation on Impacts of Residential Fertilization

S. Ball directed the Board's attention to a memo from the CAC to the Board recommending the Board direct the Executive Director to initiate research on the nitrogen and phosphorus loads flowing into the bays as a result residential fertilization from increased development in the watershed. However, the memo had been mistakenly left out of the Board Meeting Packet. The Executive Director read the memo verbatim. C. Bason said that he would recommend the directive to the STAC. A short discussion ensued. F. Piorko offered assistance of DNREC staff with GIS tasks associated with the request. Diane Hanson motioned to approve the memo, Rob Robinson seconded the motion and the vote was unanimous in favor.

WUPIC Recommendation on Waterways Financing and Management

Chris Bason directed the Board's attention to the WUPIC Recommendation included in the Board Packet that stated, 'WUPIC recommends that the CIB Board respectfully request DNREC to report on the status of implementation of the three recommendations to the Board at their December meeting. If at that time, there is no progress implementing the recommendations, WUPIC requests DNREC and the appointees of the House and Senate to the CIB Board initiate legislative action to implement the recommendations. The WUPIC stands ready to assist in the implementation of these recommendations.' A discussion ensued. Rob Robinson motioned to approve the recommendation and was seconded by Susie Ball. The vote was seven in favor with F. Piorko, DNREC, abstaining. J. Cabry requested a report back from DNREC at the next meeting.

WUPIC Recommendation on Hazardous Debris Removal Sites

C. Bason directed the Board's attention to the WUPIC resolution included in the Board Packet and reviewed it, remarking that the first two projects to remove pilings were active hazards and of importance. A short discussion ensued. F. Piorko remarked that the cost of the Massey's Island restoration project was now estimated at \$3 million. F. Piorko remarked that \$7,000 to address the hazards should be able to be covered by DNREC. David Baird motioned to approve the recommendation which stated, 'the WUPIC hereby requests that the Board of Directors recommend that DNREC explore financing the removal of these navigational hazards, with priority given to the first two sites, in a manner consistent with previous removal projects.' D. Hanson seconded the motion and the vote was unanimous in favor.

Approval of Revision to CIB By-laws

J. Cabry directed the Board's attention to the proposed amendments to the Center's By-laws included in the board packet. C. Bason summarized the purpose and substance of the amendments. J. Cabry requested specific input on the title of Article III. R. Robinson suggested the title be 'Composition.' S. Ball motioned to approve the amendments to the By-laws including the suggested title for Article III and was seconded by Diane Hanson. The vote was unanimous in favor.

CIB Strategic Plan – Six-month Progress Report

C. Bason provided the report. F. Piorko suggested that the Center's total personnel expenses be compared to the total annual expenses.

CIB Private Revenue Development Plan

Jenn Jones presented the Plan.

OPEN FORUM

No comments under open forum.

ADJOURNMENT

F. Piorko motioned to adjourn and was seconded by J. Cabry. J. Cabry adjourned the meeting.

Respectfully submitted,
Susie Ball, Secretary –
SB/cwb