

CENTER FOR THE INLAND BAYS

BOARD OF DIRECTORS'

Meeting Minutes

Center for the Inland Bays Office
Rehoboth Beach, Delaware

June 14, 2013

Approved September 27, 2013

ATTENDANCE:

<i>Board Members Present</i>	<i>EPA Representatives</i>
Rick Eakle (<i>Chair</i>)	Ed Ambrogio (<i>EPA Reg. III</i>)
Joanne Cabry (<i>Vice Chair</i>)	Susan McDowell (<i>EPA Reg. III</i>)
Dr. Bill McGowan (<i>Treasurer, SCD</i>)	Nancy Laurson (<i>EPA HQ</i>)
Nancy Cabrera-Santos (<i>Secretary, CAC</i>)	
Secretary Ed Kee (<i>DDA</i>)	<i>Center for the Inland Bays Staff</i>
	E.J. Chalabala
<i>Board Alternates Present</i>	Chris Bason
Robin Tyler (<i>STAC</i>)	Leah Izzett
Frank Piorko (<i>DNREC</i>)	Jenn Jones
	Telicia Berry
<i>Board Members Absent</i>	Eric Buehl
Secretary Collin O'Mara (<i>DNREC</i>)	Bart Wilson
Todd Lawson (<i>Sussex County</i>)	
Gordon Wood (<i>SCAT</i>)	<i>Public Attendees</i>
Scott Andres (<i>STAC</i>)	Curtis Bohlen (<i>Casco Bay NEP</i>)
	Jim Quinton (<i>Allen Harim</i>)
	Doug Freeman (<i>Allen Harim</i>)

SUMMARY OF MOTIONS

1. Motion by Ed Kee to accept the minutes of the MAR 22, 2013 meeting of the Board of Directors as written; seconded by Joanne Cabry. Passed unanimously.
2. Motion by Nancy Cabrera-Santos to approve the Board Budget Summary; seconded by Joanne Cabry. Passed unanimously.
3. Motion by Bill McGowan to approve the draft FY2014 CIB operating budget with a limit of \$10,000 in changes allowed without the need for Board approval; seconded by Frank Piorko. Passed unanimously.
4. Motion by Joanne Cabry to approve the CAC membership application of Mike Marrone; seconded by Bill McGowan. Passed unanimously.

SUMMARY OF DIRECTIVES

No directives issued.

CALL TO ORDER/WELCOME:

Chair Rick Eakle called the meeting to order at 9:32 a.m. Meeting participants were asked to join in reciting the Pledge of Allegiance.

MEETING AGENDA REVIEW:

R. Eakle requested any changes to the agenda; no changes were motioned.

SECRETARY'S REPORT:

The Secretary directed attention to the minutes and requested any changes. She requested a motion to accept the minutes of the MAR 22, 2013 meeting of the Board of Directors; Sec. Ed Kee moved, and Joanne Cabry seconded. The motion passed unanimously.

TREASURER'S REPORT:

Bill McGowan directed attention to the board budget summary and asked for any questions, hearing none he requested a motion to approve the summary. N. Cabrera-Santos moved and J. Cabry seconded. The motion passed unanimously. Bill McGowan then directed attention to the FY2014 draft operating budget. He moved to approve the FY2014 budget with a limit of up to \$10,000 of changes allowed without the need for Board approval, and Frank Piorko seconded. The motion passed unanimously.

COMMITTEE REPORTS:

Citizens Advisory Committee (CAC)

Chair of the CAC, Nancy Cabrera-Santos, distributed a homeowners handbook to prepare for Natural Hazards. She directed attention to an application for membership to the CAC from Mike Marrone and requested a motion to approve. J. Cabry so moved and was seconded by Bill McGowan. The motion passed unanimously.

Scientific & Technical Advisory Committee (STAC)

STAC Vice Chair Dr. Robin Tyler reported that presentations to the STAC by Susan Guiteras on sea level rise at Prime Hook, sea level rise and State Parks by Matt Chesser, and marsh changes in the Inland Bays by Andrew Homesy were made at the last meeting. He reported that meetings will continue to support actions of the CCMP addendum and will have a diversity of presentations.

Water Use Plan Implementation Committee

E.J. Chalabala reported that the Committee met three times since the last Board meeting. They organized the 2013 Inland Bays Cleanup on Rehoboth and Indian River Bays. DNREC reported to the Committee that channel markers had been adjusted and lighted on Baker's Channel. The feasibility study for restoring Middle Island with dredge spoils has been completed and funding was requested from the State by DNREC and from a federal grant by CIB. WUPIC set a goal to begin removing debris from the Lewes and Rehoboth Canal using CIB funding.

Living Shorelines Committee

Bart Wilson reported that the committee will be co-chaired by Daniel Kreeger of the Partnership of the Delaware Estuary. The focus of the committee will be state-wide. The committee membership was reported and certain seats still need to be filled.

Executive Committee

R. Eakle directed the Board to the minutes of the Executive Committee meeting from May 31, 2013. There were no comments or questions.

AGENCY REPORTS:

Department of Natural Resources & Environmental Control

Frank Piorko reported that DNREC expects promulgation of the update to the Sediment & Stormwater regulations in late summer. Conversations between members of the legislature and DNREC on waterway management funding are being held. He reported that Senate Bill 78, if passed, will form committee to advise the legislature on increasing protection for tidal wetlands.

Delaware Department of Agriculture

Ed Kee remarked on the appreciation of the Center in the state legislature. He reported that DE has the highest per capita rate of farmland preservation in the nation. DDA has worked with UD on refining the amount of nutrients in manure and its relation to EPA's watershed model for the Chesapeake. He suggested a summary of this information would be appropriate for the Center, perhaps at STAC.

Sussex Conservation District

B. McGowan reported that a cost share matching program for education activities in 4H clubs, school districts, and the FFA has been established. DNREC provided \$40,000 to the District for cover crop implementation. He reported on recent tax ditch improvement projects.

Environmental Protection Agency

Ed Ambrogio reported EPA has nearly completed a review of all of the Chesapeake Bay State's non-point source pollution (NPS) programs to ensure consistency with the Bay Watershed Implementation Plan. EPA's new NPS guidance will regularly require States to update their NPS management plans. A Delaware River Urban Waters partnership has been formed.

General Assembly Updates

House

J. Cabry reported that HCR 17 establishing SLR awareness week passed both the House and the Senate. HB 160, the shellfish aquaculture bill, passed the House unanimously and is now in the Senate. She acknowledged that Ed Kee was recognized for receiving the 2013 poultry industry medal of achievement award.

Senate

R. Eakle reported that HB 160 will be heard on the Senate floor the following week.

Sussex County Association of Towns

No representative from SCAT was present.

Sussex County

No representative from the County was present.

OLD BUSINESS

CIB Bylaws Review Re:FOIA

R. Eakle directed the Board to the proposed changes to the CIB by-laws presented at the previous meeting. He requested a motion to adopt the proposed changes to the CIB by-laws as presented. Sec. Kee so moved and was seconded by N. Cabrera-Santos. The motion carried unanimously.

NEW BUSINESS

Preliminary Findings of 2013 EPA National Estuary Program Evaluation of CIB

Nancy Laurson, Curtis Bohlen, and Sue McDowell formed the review team. Nancy presented on the program strengths including Outreach and Public Involvement, Program Planning and Administration, and use of Sound Science. Program challenges included Reporting and the need to update a finance plan to fund the CCMP, the need for a monitoring plan, and tracking of restoration and protection projects. The review team recommended a 'pass' for the Center's evaluation.

Presentation on the Purchase and Operation of Allen Harim Poultry Processing Facility

Ed Kee reported the new state of the art facility will create 700 jobs of which 15% will be management, science, and engineering. He reported the facility is not within the Delaware Coastal Zone. Jim Quinton described the proposed facility. The facility will use 1.7 mgd of water at peak usage. A \$15,000,000 biological nutrient removal wastewater facility will be constructed. A similar facility in Cordova Maryland is treating the wastewater to 0.5 mg/L total nitrogen and 0.7 mg/L total phosphorus. There are currently 9 outfalls at the existing Pinnacle facility to the Indian River. These discharges will be removed. The groundwater that will be used is now high in nitrogen and iron and thus will be treated before use in the facility and again after discharge. The method of disposal has not been chosen and the company is determining the facility's discharge. The company's chairman may alter the facility design and he wants the public to see the facility and its cleanliness. R. Eakle suggested a joint STAC and CAC meeting to entertain a presentation on the facility. C. Bason and F. Piorko suggested the company estimate the total nutrient load reduction from the presence of the new facility.

Executive Director Report

C. Bason reported that projects from the proposed workplan focus on shellfish, eelgrass, and watershed restoration planning so that restoration projects have been conceptualized at a level where they can be easily submitted to grant programs. He mentioned that the Center had press coverage in the News Journal three days running, an unusual accomplishment. The Center's seasonal interns, Leah Izzett and Telicia Berry were introduced.

OPEN FORUM

No items under open forum.

ADJOURNMENT

R. Eakle requested a motion to adjourn and Ed Kee motioned to be seconded by N. Cabrera-Santos. The meeting was adjourned at 11:05.

Respectfully submitted,

Nancy Cabrera-Santos, Secretary –

NC/cwb

Approved by Nancy Cabrera-Santos: AUG 8, 2013